

# BUDGET ANALYST

Budget Analysts are responsible for ensuring that the company profits and other resources are being used in the most adequate way possible. They study the company's budget to find ways to be more efficient and generate more profits.

## WHAT RESPONSIBILITIES WILL I HAVE?

- Work alongside upper management to prepare an annual company budget
- Analyze and approve budget proposals
- Ensure all company budgets are combined and total correctly
- Predict the future financial needs of the company
- Observe corporate spending
- Report fund availability to managers
- Research cost effective budget plans for the company
- Generate financial analysis, evaluations, and cost reporting activities of current and proposed financial plans
- Provide timely and meaningful reporting of operations and budgets throughout the year
- Effectively plan for and audits financial activity
- Conduct implementation of sound accounting policies and procedures
- Provide timely managerial decisions and controls through provision of analyzed and evaluated financial operational data and information to management
- Ensure continuing departmental effectiveness through training development of staff



## WHAT EDUCATION & TRAINING IS REQUIRED?

A Bachelor's degree in accounting, finance, business, economics or a related field

## THE FOLLOWING HIGH SCHOOL COURSES ARE RECOMMENDED...

Agricultural education, mathematics, English, business courses and statistics

## TYPICAL EMPLOYERS

Small to large-scale companies and organizations

## FUTURE JOB MARKET/OUTLOOK



## SUGGESTED PROFESSIONAL ORGANIZATIONS & ASSOCIATIONS

- American Association for Budget and Program Analysis
- The American Accounting Association

## AVERAGE ANNUAL FULL-TIME SALARY

\$64,000